

## EDISON NATIONAL HISTORIC SITE

### PUBLIC USE REPORTING AND COUNTING INSTRUCTIONS

Following are detailed instructions for collecting and reporting data to be entered on Form 10-157, Revised, Monthly Public Use Report by **Edison National Historic Site**. These instructions are effective the date of issuance and will continue in effect unless changed by amendment or by memorandum from the Socio-Economic Studies Division to the superintendent approving a requested change.

Each item below describes the procedures to be followed in collecting public use data and summarizing the various elements of those data for entry on the corresponding line on the 10-157, Monthly Public Use Report.

#### Recreation Visits

1. The number of visitors entering the Visitor Center.
2. The number of group visitors taking Edison Laboratory tours.
3. The number of group visitors taking Glenmont house tours.
4. The number of visitors attending special events.
5. The number of visitors to the grounds only.

#### Recreation Visitor Hours

Recreation Visitor Hours are the sum obtained from the subtotals of each of the categories/groups listed below in Table 1. Each subtotal is the result of multiplying the number of visits associated with each category/group by its length-of-stay multiplier.

Table 1

CATEGORY	LENGTH-OF-STAY
VISITOR CENTER ONLY	1 HOUR
EDISON LABORATORY TOURS	1.5 HOURS
GLENMONT HOUSE TOUR	50 MINUTES
GROUND ONLY	20 MINUTES
SPECIAL EVENTS	The average length of the special event

#### I. Special Use Data

- Line a. Edison Laboratory casual tours  
Line b. Edison Laboratory group tours

Line c.	Edison Laboratory school tours
Line d.	Glenmont House casual tours
Line e.	Glenmont House group tours
Line f.	Glenmont House grounds only
Line g.	Special event visitors